

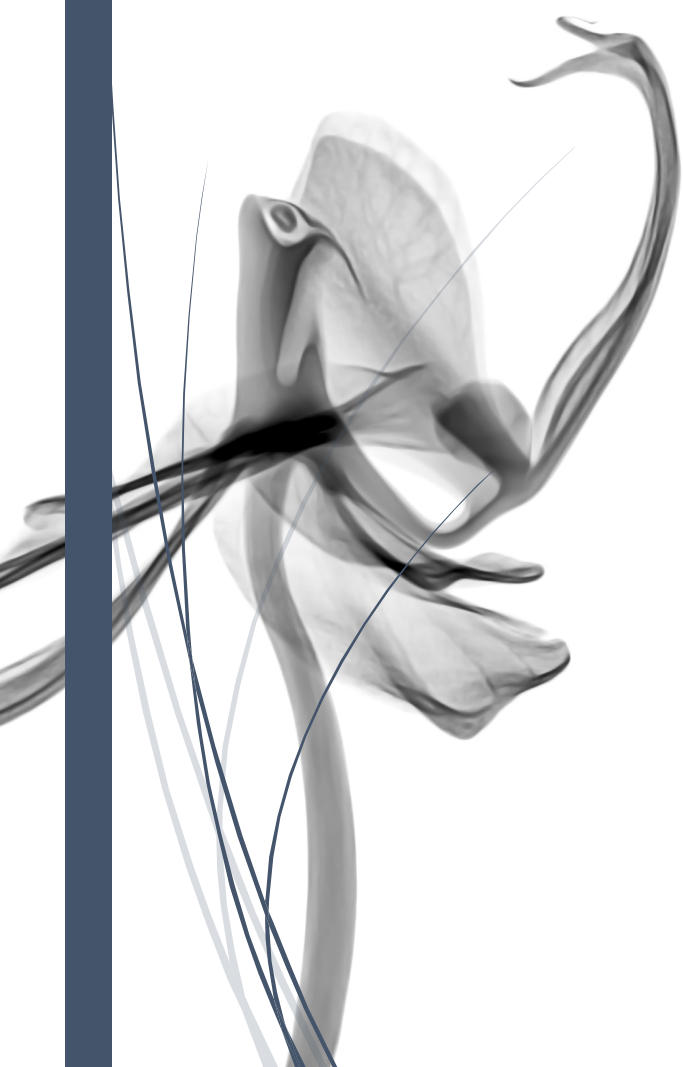
Disclaimer
CAPE PC SERVICES CC

Protection of Personal Information

Act No.4 of 2013

(“POPI”)

We respect your right to privacy and therefore aim to ensure that we comply with the legal requirement of the POPI Act which regulates the manner in which we collect, process, store, share and destroy any personal information which you have provided to us.





Why we collect Personal Information:

We collect personal information in order to liaise with you telephonically, via our website or email so that we may:

1. Respond to any request query, comment received, or resolving and tracking complaints from you;
2. Provide contractually agreed services to you;
3. Inform you of new Information Technology related offers;
4. Enable us to process, validate and verify information and requests for the supply of support, goods and/or services;
5. Provide historical statistics to you;
6. For the purposes for which you specifically provided the information; and
7. Generally to improve your Information Technology experience.

We collect and process information of past, present and prospective data subject:

1. Customer and employees, agents, representatives, contactors, and service providers of such customers,
2. Suppliers, service providers to and vendors of our company and employees, representatives, agent, contactors and service providers of such suppliers and service providers;
3. Directors, officers and shareholders of our company;
4. Existing and former employees (including contactors, agents, temporary and casual employees);
5. Job applicants; and
6. Visitors to any premises of our company.



Processing of Information

We will share your personal information:

1. In order to comply with applicable law or with legal process served on our company;
2. In order to protect and defend the rights or property of our company; and Security Measures;
3. To our employees, shareholders and other stakeholders;
4. To our suppliers, service providers, vendors, agents and representatives servicing you;
5. Third party verification agencies and credit bureau;
6. Collection agencies; and
7. Banks and other financial institutions.

We will:

1. Treat your personal information as strictly confidential;
2. Take appropriate technical and organisational measures to ensure that your personal information is kept secure and is protected against unauthorised or unlawful processing, accidental loss, destruction or damage, alteration, disclosure or access;
3. Transfer information data across borders due to the hosting of some of our infrastructure, applications in foreign jurisdiction, or remotely supporting clients who find themselves in foreign jurisdiction and;
4. Promptly notify you if we become aware of any unauthorised use, disclosure or processing of your personal information.

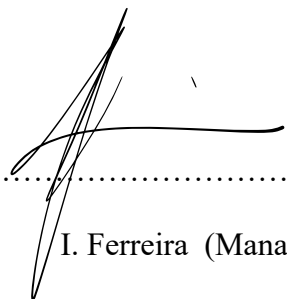


ALTHOUGH WE TAKE THE AFOREMENTIONED PRECAUTIONS IN PROTECTING YOUR PERSONAL INFORMATION, WE SHALL HOWEVER NOT BE LIABLE FOR ANY LOSS OR DAMAGE, HOWSOEVER ARISING, SUFFERED AS A RESULT OF THE DISCLOSURE OF SUCH INFORMATION IF OUTSIDE OUR REASONABLE CONTROL.

Your rights

You have the right at any time to:

1. Rectify the Personal Information collected by us;
2. Object to the processing of Personal Information (subject to legislation);
3. Request the return or destruction of Personal Information (subject to legislation);
4. Lodge a complaint with the company. The Personal Information processed by us is not routed/transferred to a third country or International organisation.

Signed: 

I. Ferreira (Managing Director)

Date: 30 June 2021